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**BRAZOS CENTRAL APPRAISAL DISTRICT  
 APPRAISAL REVIEW BOARD (ARB) APPLICATION**

To serve on the appraisal review board (ARB), an individual must reside in the district and must have resided in the district for at least two years before taking office. ARB members do not need any special qualifications, but they may not serve on the ARB if, at the time of service, they are any of the following:

- members of the appraisal district board of directors;
- employees of the appraisal district;
- board members, employees or officers of a taxing unit served by the appraisal district;
- or
- employees of the Comptroller of Public Accounts.

A member of a governing body or officer of a taxing unit for which the appraisal district appraises property is barred from service on the ARB until the fourth anniversary of the date when he or she stops serving in that capacity.

An individual cannot serve as an ARB member if he or she is related within the second degree by blood or marriage to a paid tax agent or person engaged in appraising property for tax purposes in the appraisal district. Knowingly violating this provision is a Class B misdemeanor. The law also bars an individual from ARB service if he or she, or a business entity in which he or she has a substantial interest, has a contract with the appraisal district or with a taxing unit served by the appraisal district. Likewise, the taxing units and the appraisal district are prohibited from contracting with an ARB member or a business entity in which an ARB member has a substantial interest. Substantial interest is defined as either: combined ownership by the member or the member's spouse of at least 10 percent of the voting stock or shares of the business; or service by the member or the member's spouse as a partner, limited partner or officer in the business entity. An individual is also barred from serving on the ARB if he or she holds some other paid public office. The Texas Constitution does not allow a person to hold more than one paid public office. ARB members should contact legal counsel to interpret what constitutes a paid position or whether a public officer is receiving compensation. The Tax Code disqualifies a person from serving on an ARB if the person owns property on which delinquent property taxes have been owed for more than 60 days after the date the person knew or should have known of the delinquency. This restriction does not apply if the person is paying the delinquent taxes under an installment payment agreement or has deferred or abated a suit to collect delinquent taxes.

That Brazos Central Appraisal District Board of Directors established the following compensation schedule effective January 1, 2025:

| <b>Position</b> | <b>Half Day</b><br>(less than 4.25 hours,<br>excluding lunch) | <b>Full Day</b><br>(more than 4.25 hours,<br>excluding lunch) | <b>Quorum Meeting</b> |
|-----------------|---|---|-----------------------|
| <b>Chairman</b> | <b>\$125.00</b>   | <b>\$250.00</b>   | <b>\$40.00</b>        |
| <b>Officers</b> | <b>\$115.00</b>   | <b>\$225.00</b>   | <b>\$40.00</b>        |
| <b>Members</b>  | <b>\$100.00</b>   | <b>\$200.00</b>   | <b>\$40.00</b>        |

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|--|---|
| Return Completed Application To:<br><b>Brazos Appraisal Review Board</b><br>4051 Pendleton Drive<br>Bryan, Texas 77802 | Application for appointment to the<br><b>BRAZOS CENTRAL APPRAISAL<br/>DISTRICT APPRAISAL REVIEW BOARD</b> |
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**Read and answer each question carefully. Your answers will be used to determine your eligibility for appointment and qualifications for service on the board.**

### Applicant Information

|  |               |                               |
|--|---------------|-------------------------------|
| Name (Last, First, Middle Initial)         |               |                               |
| Telephone number (area code and number)    | Email Address |                               |
| Current Mailing Address                    |               |                               |
| Physical address (if different from above) |               |                               |
| City                                       | State         | ZIP Code                      |
| Social Security Number                     |               | Texas Driver's License Number |

### Education and Training

| Name of School, City & State | Dates Attended | Major | Semester Hours Earned | Type of Degree Awarded |
|------------------------------|----------------|-------|-----------------------|------------------------|
|                              |                |       |                       |                        |
|                              |                |       |                       |                        |
|                              |                |       |                       |                        |
|                              |                |       |                       |                        |

**List any other training, qualities, or attributes you consider relevant, including offices held, awards, honors, professional memberships, licenses, etc.**

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## Employment History

|                                |                    |
|--------------------------------|--------------------|
| Present / Most Recent Employer | Position           |
| Address                        | Dates Employed     |
| Supervisor's Name              | Reason for Leaving |
| Summary of Duties              |                    |

|                   |                    |
|-------------------|--------------------|
| Previous Employer | Position           |
| Address           | Dates Employed     |
| Supervisor's Name | Reason for Leaving |
| Summary of Duties |                    |

|                   |                    |
|-------------------|--------------------|
| Previous Employer | Position           |
| Address           | Dates Employed     |
| Supervisor's Name | Reason for Leaving |
| Summary of Duties |                    |

|                   |                    |
|-------------------|--------------------|
| Previous Employer | Position           |
| Address           | Dates Employed     |
| Supervisor's Name | Reason for Leaving |
| Summary of Duties |                    |

|   |     |  |    |  |
|---|-----|--|----|--|
| 1. Do you reside in Brazos County?  | YES |  | NO |  |
| 2. Have you resided in Brazos County for at least two years?  | YES |  | NO |  |
| 3. Are you currently a member of the governing board or an officer of a local government district?  | YES |  | NO |  |
| 4. Are you currently employed, either full or part-time, by a local government or an appraisal district?  | YES |  | NO |  |
| 5. Are you currently employed, either full or part time, by the Texas Comptroller of Public Accounts?   | YES |  | NO |  |
| 6. Are you a former employee, chief appraiser, or member of the Board of Directors of the Brazos Central Appraisal District?  | YES |  | NO |  |
| 7. Are you a former member of the governing body or officer of a local government served by the Brazos Central Appraisal District, and left the office within the last four years? (check "No" if you have been out of office more than four years) | YES |  | NO |  |
| 8. Are you currently a member of the Appraisal Review Board of another appraisal district?  | YES |  | NO |  |
| 9. Is anyone related to you by blood or marriage employed by the Brazos Central Appraisal District?   | YES |  | NO |  |
| If "Yes", give relationship   |     |  |    |  |
| 10. Do you have a spouse, parent, child, son-in-law, daughter-in-law, grandparent, grandchild, brother or sister, stepchild, stepparent, father-in-law, mother-in-law, or a brother or sister of your spouse who:                                   | YES |  | NO |  |
| a. Is a member of the Board of Directors or an officer of the Brazos Central Appraisal District?  | YES |  | NO |  |
| b. Does business in the Brazos Central Appraisal District as a paid property tax consultant?  | YES |  | NO |  |
| c. Performs appraisals for use in property tax proceedings in the appraisal district?   | YES |  | NO |  |
| 11. Have you previously served all or part of three terms as a member of the Brazos Central Appraisal District?   | YES |  | NO |  |
| 12. Have you previously appeared before the Brazos Appraisal District Review Board for compensation (as a consultant, accountant, or representative of a property owner)?   | YES |  | NO |  |
| 13. Do you or your spouse have a contract with a local government or an appraisal district?   | YES |  | NO |  |
| 14. Does a business in which you or your spouse owns a substantial interest have a contract with a local government or an appraisal district?   | YES |  | NO |  |
| 15. Are you presently under a criminal charge or indictment or have you previously been convicted of a felony or a misdemeanor involving moral turpitude?   | YES |  | NO |  |
| If "Yes" explain:   |     |  |    |  |
| 16. Are you a U.S. Citizen?   | YES |  | NO |  |
| a. If you answer "No" to question 16, are you eligible to be employed under a visa or entry permit?   | YES |  | NO |  |

**An answer of "No" to questions 1, 2, or 16a or an answer of "Yes" to questions 3-15 indicates that you are NOT legally eligible to serve on the Appraisal Review Board.**

## Delinquent Taxes in Texas

**In the space below please list all properties you currently pay property taxes on in Texas. Include both Real and Business Personal Property. Please include all properties regardless of your percent ownership. Attach additional sheets if necessary.**

| Account Number / Prop ID                         | Location / Address | Owner Name / Business Name |    |  |
|--|--------------------|----------------------------|----|--|
|  |                    |                            |    |  |
|  |                    |                            |    |  |
|  |                    |                            |    |  |
|  |                    |                            |    |  |
|  |                    |                            |    |  |
| Are taxes delinquent on any of these properties? |                    |                            |    |  |
|  |                    | Yes                        | No |  |

**I affirm that the information contained in this application and all attachments, if any, is accurate and complete to the best of my knowledge and belief, and I authorize the Brazos CAD Board of Directors or its representatives to verify the statements I have made. I further affirm that, to the best of my knowledge and belief, I am not by law disqualified from accepting an appointment to serve on the Brazos County Appraisal District Appraisal Review Board.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**