



FILED FOR RECORD

DATE 8-15-2024  
AT 3:30 O'CLOCK P. M  
KAREN MCQUEEN  
BRAZOS COUNTY CLERK  
By [Signature]

**Dana Horton**  
Chief Appraiser  
Telephone: (979) 774-4100  
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**NOTICE OF MEETING AND AGENDA IS HEREBY GIVEN  
THE BRAZOS CENTRAL APPRAISAL DISTRICT (BCAD) BOARD OF DIRECTORS  
WILL MEET AS FOLLOWS:**

**MEETING DATE:** Thursday 22 August 2024.  
**MEETING TIME:** 8:30 a.m.  
**MEETING PLACE:** 4051 Pendleton Dr.; Bryan, Texas 77802

**AGENDA**

**The agenda for this meeting is as follows:**

1. Declaration of quorum and call to order.
2. Affirmation of Board Membership Eligibility for new Board members.
3. Issuance of Oath of Office and Statement of Elected/Appointed Officer for New Board Members
4. Acknowledgement of visitors and hear citizen comments.
5. Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.
6. Consent Agenda:
  - a. Approval of cash disbursements for May, June and July 2024.
  - b. BCAD financial account review.
  - c. Approval of Board of Director minutes for previous meeting(s).
7. Pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, the Board of Directors of the Brazos Central Appraisal District has determined that it is reasonable and necessary to go into **Executive Session** for the following purposes:
  - a. Pursuant to Texas Government Code §551.071:
    - (1) To meet with its attorney and seek advice regarding pending or contemplated litigation and settlement offers; and
    - (2) To consult with its attorney regarding matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
  - b. Pursuant to Texas Government Code §551.074:
    - (1) To discuss personnel matters; and
    - (2) To deliberate the evaluation and duties of the Chief Appraiser.

8. Discussion, consideration and possible action on:

a. Proposed Settlements of Pending Litigation:

- |                                 |                                 |
|---------------------------------|---------------------------------|
| (1) Cause No. 22-002309-CV-272  | (17) Cause No. 23-002783-CV-85  |
| (2) Cause No. 23-002730-CV-361  | (18) Cause No. 23-002788-CV-361 |
| (3) Cause No. 23-002608-CV-85   | (19) Cause No. 23-002612-CV-361 |
| (4) Cause No. 23-002924-CV-85   | (20) Cause No. 22-002597-CV-472 |
| (5) Cause No. 23-002932-CV-272  | (21) Cause No. 23-002479-CV-361 |
| (6) Cause No. 22-002312-CV-85   | (22) Cause No. 23-002611-CV-272 |
| (7) Cause No. 23-002925-CV-361  | (23) Cause No. 23-001935-CV-85  |
| (8) Cause No. 21-002534-CV-472  | (24) Cause No. 23-003336-CV-85  |
| (9) Cause No. 23-002927-CV-85   | (25) Cause No. 22-002241-CV-85  |
| (10) Cause No. 23-003337-CV-272 | (26) Cause No. 22-002314-CV-272 |
| (11) Cause No. 22-002310-CV-85  | (27) Cause No. 22-002237-CV-472 |
| (12) Cause No. 23-002908-CV-85  | (28) Cause No. 22-002329-CV-472 |
| (13) Cause No. 22-002277-CV-361 | (29) Cause No. 22-002525-CV-85  |
| (14) Cause No. 22-002202-CV-472 | (30) Cause No. 22-002313-CV-361 |
| (15) Cause No. 23-002738-CV-272 | (31) Cause No. 23-003069-CV-361 |
| (16) Cause No. 23-002790-CV-272 |                                 |

b. Possible modification of terms and conditions of current employment contract between the Chief Appraiser and Brazos Central Appraisal District.

c. Creation of a Brazos CAD Internal Auditor position.

d. Resolution 24-005 reappointing Ray Grisham as Taxpayer Liaison Officer for the Brazos Central Appraisal District.

e. Resolution 24-006 appointing David Kehlenbrink, RPA, as Deputy Taxpayer Liaison Officer for the Brazos Central Appraisal District.

f. Review and possible action on the application of Bobby A. Boenigk to the Appraisal Review Board.

g. Interlocal Agreement with Texas Municipal League (TML) Intergovernmental Risk Pool to participate in the newly created Cyber Fund.

h. Proposed Changes to the Brazos CAD Board of Directors Policies and Procedures.

i. Preliminary 2025 Brazos Central Appraisal District Operating Budget.

j. Brazos Central Appraisal District's 2025-2026 Reappraisal Plan.

k. Chief Appraiser's 2<sup>nd</sup> Quarter Investment Report for 2024.

l. Acknowledgement of the Taxpayer Liaison Officer's 2<sup>nd</sup> Quarter Report for 2024.

9. Chief Appraiser update on Appraisal District activities, attendance at meetings and events, information on upcoming activities, meetings and events.

a. June, July and August 2024 appraisal calendar activities.

10. Consideration of other business and future agenda items – no action to be taken.
11. Consideration and action for date, place, time and agenda for next Board of Directors meeting.
12. Adjournment.

POSTED ON: 8/15/2024 BY: 