



FILED FOR RECORD

DATE 5-10-2024

AT 11:42 O'CLOCK A. M

KAREN MCQUEEN

BRAZOS COUNTY CLERK

By [Signature]

NO

Dana Horton

Chief Appraiser

Telephone: (979) 774-4100

Facsimile: (979) 774-4196

**NOTICE OF MEETING AND AGENDA IS HEREBY GIVEN
THE BRAZOS CENTRAL APPRAISAL DISTRICT (BCAD) BOARD OF DIRECTORS
WILL MEET AS FOLLOWS:**

MEETING DATE: Thursday 16 May 2024.

MEETING TIME: 8:30 a.m.

MEETING PLACE: 4051 Pendleton Dr.; Bryan, Texas 77802

AGENDA

The agenda for this meeting is as follows:

1. Declaration of quorum and call to order.
2. Acknowledgement of visitors and hear citizen comments.
3. Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.
4. Consent Agenda:
 - a. Approval of cash disbursements for April 2024.
 - b. BCAD financial account review.
 - c. Approval of Board of Director minutes for previous meeting(s).
5. Pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, the Board of Directors of the Brazos Central Appraisal District has determined that it is reasonable and necessary to go into Executive Session for the following purposes:
 - a. Pursuant to Texas Government Code §551.071:
 - (1) To meet with its attorney and seek advice regarding pending or contemplated litigation and settlement offers; and
 - (2) To consult with its attorney regarding matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
 - b. Pursuant to Texas Government Code §551.074:
 - (1) To discuss personnel matters; and
 - (2) To deliberate the evaluation and duties of the Chief Appraiser.

6. Discussion, consideration and possible action on:
 - a. Proposed Settlements of Pending Litigation:
 1. Cause No. 22-002448-CV-472;
 2. Cause No. 17-002286-CV-472.
 - b. Preliminary 2025 Brazos Central Appraisal District Operating Budget.
 - c. Review of sample report(s) provided by Gallagher Benefit Services, Inc., and consideration of their bid proposal for a job demands review as submitted in response to RFP No. 24-001, Professional Services for Conducting a Salary Survey and Job Demands Review for Brazos CAD.
 - d. Possible modification of terms and conditions of current employment contract between the Chief Appraiser and Brazos Central Appraisal District.
 - e. Update on 2024 Atwater Martin, LLC salary survey for Brazos CAD.
7. Chief Appraiser update on Appraisal District activities, attendance at meetings and events, information on upcoming activities, meetings and events.
 - a. May 2024 appraisal calendar activities.
8. Consideration of other business and future agenda items – no action to be taken.
9. Consideration and action for date, place, time and agenda for next Board of Directors meeting.
10. Adjournment.

POSTED ON:

5/10/2024

BY:

