



FILED FOR RECORD

DATE 11-11-2023

AT 3:52 O'CLOCK P.

KAREN MCQUEEN
BRAZOS COUNTY CLERK

By [Signature]

Dana Horton
Chief Appraiser

Telephone: (979) 774-4100
Facsimile: (979) 774-4196

**NOTICE OF MEETING AND AGENDA IS HEREBY GIVEN
THE BRAZOS CENTRAL APPRAISAL DISTRICT (BCAD) BOARD OF DIRECTORS
WILL MEET AS FOLLOWS:**

MEETING DATE: Thursday 16 November 2023

MEETING TIME: 8:30 a.m.

MEETING PLACE: 4051 Pendleton Dr.; Bryan, Texas 77802

AGENDA

The agenda for this meeting is as follows:

1. Declaration of quorum and call to order.
2. Acknowledgement of visitors and hear citizen comments.
3. Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.
4. Consent Agenda:
 - a. Approval of cash disbursements for October 2023.
 - b. BCAD financial account review.
 - c. Approval of Board of Director minutes for previous meeting(s).
5. Pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, the Board of Directors of the Brazos Central Appraisal District has determined that it is reasonable and necessary to go into **Executive Session** for the following purposes:
 - a. Pursuant to Texas Government Code §551.071:
 - (1) To meet with its attorney and seek advice regarding pending or contemplated litigation and settlement offers; and
 - (2) To consult with its attorney regarding matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
 - b. Pursuant to Texas Government Code §551.074:
 - (1) To discuss personnel matters; and
 - (2) To deliberate the evaluation and duties of the Chief Appraiser.
6. Discussion, consideration and possible action on:
 - a. Proposed Entity Allotments for 2024.

- b. Audit Engagement Letter from Ingram, Wallis & Co., P.C. for the year ending 12/31/2023.
 - c. Discussion regarding a Management Study of Operations.
 - d. Discussion regarding additional ARB members.
 - e. Discussion regarding Insurance Brokers and Insurance.
 - f. Discussion regarding Board of Directors appointments and election.
7. Chief Appraiser update on Appraisal District activities, attendance at meetings and events, information on upcoming activities, meetings and events.
- a. November 2023 appraisal calendar activities.
8. Consideration of other business and future agenda items – no action to be taken.
9. Consideration and action for date, place, time and agenda for next meeting.
10. Adjournment.

POSTED ON:

11/10/2023

BY:

