



Dana Horton  
Chief Appraiser  
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**NOTICE OF MEETING AND AGENDA IS HEREBY GIVEN  
THE BRAZOS CENTRAL APPRAISAL DISTRICT (BCAD) BOARD OF DIRECTORS  
WILL MEET AS FOLLOWS:**

**MEETING DATE:** Thursday 17 November 2022  
**MEETING TIME:** 8:30 a.m.  
**MEETING PLACE:** 4051 Pendleton Dr.; Bryan, Texas 77802

**AGENDA**

The agenda for this meeting is as follows:

1. Declaration of quorum and call to order.
2. Acknowledgement of visitors and hear citizen comments.
3. Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.
4. Consent Agenda:
  - a. Approval of cash disbursements for August through October 2022.
  - b. BCAD financial account review.
  - c. BCAD Investment Report.
  - d. Approval of Board of Director minutes for previous meeting(s).
5. The Brazos Central Appraisal District Board of Directors has determined it is reasonable and necessary to go into Executive Session to discuss the following topics:
  - a. Consultation with BCAD's legal counsel regarding legal matters or pending and/or contemplated litigation or settlement offers – Texas Government Code, section 551.071;
  - b. Personnel matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee – Texas Government Code, section 551.074.
  - c. Action, if any, on the Executive Session.

*Dana Horton*  
Chief Appraiser

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6. Discussion, consideration and possible action on:
  - a. Proposed Settlements for the following Pending Litigation:
    1. Cause No. 21-002376-CV-361;
    2. Cause No. 21-002501-CV-272;
    3. Cause No. 21-002718-CV-272;
    4. Cause No. 22-001745-CV-272;
    5. Cause No. 19-002465-CV-361;
    6. Cause No. 20-001932-CV-272.
  - b. Contract with Capitol Appraisal Group LLC .
  - c. Proposed Entity Allotments for 2023.
  - d. Review of Chief Appraiser's salary.
  - e. Contract extension for the reappointment of the Chief Appraiser, with a contract term of 1/01/2023 – 12/31/2025, and terms of appointment.
  - f. Amendment to the Services Agreement with Just Appraised, Inc., and renewal of the Services Agreement for deed processing services as amended; renewal term of agreement is 1/01/2023 through 12/31/2023.
  - g. Proposed changes to Brazos CAD policies #211, 335 and 449.
  - h. Proposed Brazos CAD holidays for 2023.
  - i. Discussion regarding Future Projects:
    - (1) Homestead Audit.
    - (2) Aerial Flights.
  - j. Discussion regarding 2022 Excess Budget Funds.
  - k. Acknowledgement of the Taxpayer Liaison Officer's third quarterly report for 2022..
7. Chief Appraiser update on Appraisal District activities, attendance at meetings and events, information on upcoming activities, meetings and events.
  - a. August through October 2022 appraisal calendar activities.
8. Consideration of other business and future agenda items – no action to be taken.
9. Consideration and action for date, place, time and agenda for next meeting.

10. Adjournment.

The Board may meet in executive session to deliberate any matter authorized by Texas Government Code Sec. 551.001 et seq (The Texas Open Meeting Act) including:

- SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
- SEC. 551.072; Deliberations regarding real property
- SEC. 551.074; Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee- Chief Appraiser
- SEC. 551.076; Deliberations regarding security devices

POSTED: 11/17/2022

BY: 