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**MINUTES OF MEETING**  
**21 April 2022**  
BRAZOS CENTRAL APPRAISAL DISTRICT  
BOARD OF DIRECTORS

**1. Declaration of Quorum and Call to Order.**

Bill Lero as Chair, having determined that a quorum was present, called the meeting to order at 8:36 a.m. on Thursday 21 April 2022 at 4051 Pendleton Dr., Bryan, Texas.

Members Present: Bill Lero (Chair), John Flynn, Kyle DeWitt, Ron Kaiser, and Kristy Roe.

Members Absent: Tim Jones, Jason Bienski, J.J. Ruffino

BCAD Staff: Dana Horton, Scott Warren and Debbie Lockledge

BCAD Staff Absent: David Kehlenbrink

Guests: Jon Miller as Brazos CAD legal counsel.

**2. Acknowledgement of Visitors and Hear Citizen Comments.**

Mr. Lero noted there were no visitors at that time, and acknowledged everyone who was in attendance as listed above.

**3. Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.**

None.

**4. Consent Agenda.**

The following items, being on the consent agenda, were considered:

- a. Approval of cash disbursements for March 2022.
- b. BCAD financial account review.
- c. Board of Directors minutes for previous meeting(s).

Mr. Flynn moved to approve the consent agenda; Mr. DeWitt seconded the motion. After further discussion, the motion passed unanimously.

5. **Executive Session**

The Brazos Central Appraisal District determined that it is reasonable and necessary to go into an Executive Session. The Board recessed from the regular session at 8:38 a.m. and immediately went into Executive Session to discuss the following matters:

a. **Consultation with BCAD's legal counsel regarding legal matters or pending and/or contemplated litigation or settlement offers – Texas Government Code Section 551.071.**

b. **Action, if any, on the Executive Session.**

No action was taken on the Executive Session. The Board adjourned the Executive Session at 8:54 a.m. and immediately reconvened in Regular Session.

6. **Discussion, consideration and possible action on:**

a. **Proposed Settlement(s) of Pending Litigation.**

It was noted that although Brazos CAD had sent settlement proposals to all plaintiffs for the cases on this meeting's agenda, none of the plaintiffs have responded to date. No action was taken.

b. **NearMap Proposal for Aerial Mapping Data.**

Ms. Horton noted that she has been contacted by Jackson Adams with NearMap, who has been doing aerial data flights for the City of Bryan and the City of College Station for the last 8 years. BCAD can purchase those flights for \$10,000, giving us access to that aerial data from 2016 to current, and any future flight data. Ms. Horton asked him to submit some information on full flights that BCAD can consider for 2023, and included in the 2023 budget. After further discussion, it was determined that more information is needed on what aerial data other government entities have that can be shared. This agenda item was tabled until the next Board meeting.

c. **Proposed Revisions to Personnel Policies #470, 450 and 510 regarding Firearms.**

Ms. Horton noted that BCAD's current policy regarding firearms states that you cannot have a firearm while on duty with BCAD, but with the recent changes in the law some modifications to BCAD's policies need to be considered. Ms. Roe provided information on how the Tax Office has handled this issue. After further discussion, the Board asked Mr. Miller, as BCAD's legal counsel, to review the current policies and the proposed changes, and provide his recommendations at the next Board meeting. This agenda item was tabled until the next Board meeting.

d. **Acknowledgement of the Taxpayer Liaison Officer's 1<sup>st</sup> Quarterly Report for 2022.**

So acknowledged.

7. **Chief Appraiser's Update.**

Ms. Horton provided the Board with a press release from TAAD, adding that she plans to visit with Scott DeLucia of WTAW and send a copy of this to The Eagle next week to help the public be better informed before notices of appraised value are mailed out. We are up an average of 13% in total taxable value. Notices are expected to go out on Friday 29 April. She added that last

month, the Board had asked for preliminary values and certified values, which she included in this material for their review.

**9. Other Business and Future Agenda Items**

No additional business or future agenda items were mentioned.

**10. Date, Place and Time for Next Board Meeting.**

Mr. Lero noted that the next Board of Directors regular meeting would normally be scheduled for Thursday 19 May 2022; however, that being the day of the first ARB meeting it was suggested that the Board consider an alternate meeting date for May. The Board agreed to meet on Wednesday 18 May at 8:30 a.m. in the BCAD Boardroom.

In addition to the regular Board meeting, the first meeting of the Budget Committee was set for Tuesday 26 April 2022 at 9:00 a.m. in the BCAD Boardroom.

**11. Adjournment.**

There being no further business, the meeting was adjourned at 9:36 a.m.

Examined and approved as of this 6<sup>th</sup> day of June 2022.



Accepted: Chairman



Accepted: Secretary



Accepted: Vice-Chairman