



Dana Horton
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MINUTES OF MEETING
16 December 2021
BRAZOS CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS

1. Declaration of Quorum and Call to Order.

Bill Lero as Chairman, having determined that a quorum was present, called the meeting to order at 8:30 a.m. on Thursday 16 December 2021 at 4051 Pendleton Dr., Bryan, Texas.

Members Present: Bill Lero (Chairman), John Flynn, Tim Jones, Kyle DeWitt, Ron Kaiser, J.J. Ruffino, Jason Bienski and Kristy Roe.

Members Absent: none

BCAD Staff: Mark Price, Dana Horton, Debbie Lockledge

BCAD Staff Absent: n/a

Guests: Jon Miller as Brazos CAD legal counsel.

2. Acknowledgement of Visitors and Hear Citizen Comments.

Mr. Lero acknowledged everyone who was in attendance, as noted above.

3. Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.

None.

4. Consent Agenda.

The following items, being on the consent agenda, were considered:

- a. Approval of cash disbursements for November 2021.
- b. BCAD financial account review.
- c. Board of Directors minutes for previous meeting(s).

Mr. Bienski moved to approve the consent agenda; Mr. Ruffino seconded the motion. The motion passed unanimously.

5. Executive Session

The Brazos Central Appraisal District determined that it is reasonable and necessary to go into an Executive Session. The Board recessed from the regular session at 8:40 a.m., and then moved immediately into Executive Session to discuss the following matters:

a. Consultation with BCAD's legal counsel regarding legal matters or pending and/or contemplated litigation or settlement offers – Texas Government Code Section 551.071.

b. Deliberation regarding personnel matters relating to the appointment and employment of the chief appraiser – Texas Government Code Section 551.074.

c. Action, if any, on the Executive Session.

No action was taken on the Executive Session. Following a brief recess, the Board reconvened in Regular Session at 10:15 a.m.

6. Discussion, consideration and possible action on:

a. Appointment of the New Chief Appraiser, and terms of the Appointment.

Dr. Kaiser made the motion to appoint Dana Horton as Chief Appraiser of Brazos Central Appraisal District, effective 1/01/2022 and that the offer of this position be conditioned upon the execution of a written appointment contract with an appointment term of 1/01/2022 through 12/31/2022 and a salary based on the total annual compensation rate of \$125,000 per year, subject to the terms & conditions contained in the most recent employment contract with the outgoing Chief Appraiser, that all accrued sick and vacation time be carried forward, and the Chairman be authorized to execute said contract; Mr. Ruffino seconded the motion. The motion passed unanimously. Mr. Lero thanked Dr. Kaiser and the search committee for their efforts. Mr. Price noted that he will be on vacation for the remainder of 2021, after which he will be paid for the remainder of his vacation time.

b. Proposed Settlement(s) of Pending Litigation.

Ms. Horton noted for the record that the motion to be considered would be to approve the settlement offers for Cause #19-002670-CV-361, Cause #20-002379-CV-361 and Cause #20-002369-CV-361 as outlined in Addendum A (see attachment). Mr. Ruffino made the motion to approve those settlements as proposed; Mr. DeWitt seconded the motion. The motion passed unanimously.

7. Chief Appraiser's Update.

Mr. Price informed the Board about an article in the Houston Chronicle on parsonages and the limitation to one acre. The point of the article was focused on the larger megachurches that have multiple parsonages. He noted that BCAD has stayed within the 1 acre limitation.

Ms. Horton added that several staff members were sent to the Harris Govern User Conference.

8. Other Business & Future Agenda Items.


Mr. Miller noted that as legal counsel, with the amount of litigation he anticipates that he will at some point need some assistance in handling the amount of litigation. Mr. Price reminded the Board that BCAD has had an ad for a litigation appraiser posted for some time, but no qualified appraisers have applied thus far.

Mr. Lero thanked Mr. Price for his tenure at BCAD and reminded the Board of the reception for him later today. Dr. Kaiser added his observation as a Board member that Mr. Price has brought this Appraisal District a very long way and recounted some of his many accomplishments in that effort including getting the district into a new facility.

9. Adjournment.

There being no further business, the meeting was adjourned at 10:23 a.m.

Examined and approved as of this 20th day of January 2022.



Accepted: Chairman



Accepted: Secretary



Accepted: Vice-Chairman

PROPOSED SETTLEMENTS
16 December 2021

1. Cause No. 19-002670-CV-361
**Correction to agreed upon values.

YEAR	PID	AGREED VALUE
2019	96715	\$ 3,950,000
2020	96715	\$ 3,950,000

2. Cause No. 20-002379-CV-361

YEAR	PID	AGREED VALUE
2020	44203	\$ 5,337,700
2021	44203	\$ 5,337,700

3. Cause No. 20-002369-CV-361

YEAR	PID	AGREED VALUE
2020	25424	\$ 2,150,000

4. Cause No. 19-002467-CV-272

No Action

5. Cause No. 19-002816-CV-272

No Action

6. Cause No. 20-002336-CV-272

No Action

7. Cause No. 20-002081-CV-85

No Action

8. Cause No. 21-003009-CV-85

No Action

9. Cause No. 21-002513-cv-CCL1

No Action