



Dana Horton
Chief Appraiser
Tel (979) 774-4100
Fax (979) 774-4196

MINUTES OF MEETING
10 December 2021
BRAZOS CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS

1. Declaration of Quorum and Call to Order

Bill Lero as Chairman, having determined that a quorum was present, called this Special Called Session to order at 8:30 a.m. on Friday 10 December 2021 at the Brazos County Tax Office, 4151 County Park Court., Bryan, Texas 77802. A verbal roll call was taken to establish the following:

Members Present: Bill Lero (Chairman), John Flynn, Tim Jones, Ron Kaiser, Kyle DeWitt, Jason Bienski, JJ Ruffino and Kristy Roe.

Members Absent: n/a

BCAD Staff: Mark Price, Debbie Lockledge

BCAD Staff Absent: n/a

Guests: Jon Miller as BCAD's legal counsel.

2. Acknowledgement of visitors and hear citizen comments.

Mr. Lero acknowledged Mr. Miller's presence as BCAD's legal counsel, and identified everyone who was present as noted above. It was also noted that each interviewee would be present as a guest for the duration of his or her interview, and would then exit the meeting. Their participation will not be part of these minutes as each interview took place during Executive Session.

3. Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.

None.

4. Executive Session.

The Brazos Central Appraisal District determined that it is reasonable and necessary to go into an Executive Session. The Board recessed from the regular session at 8:38 a.m., and then moved immediately into Executive Session to discuss the following matters:

- a. Consultation with BCAD's legal counsel regarding legal matters – Texas Government Code Section 551.071.
- b. Deliberation regarding personnel matters relating to the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of the chief appraiser – Texas Government Code Section 551.074.
- c. Action, if any, on the Executive Session.

Mr. Miller gave the Board some direction on what is and is not allowed regarding any discussion of the candidates outside of the Executive Session. No action was taken on the Executive Session. Following a brief recess, the Board reconvened in Regular Session at 12:08 p.m.

5. Discussion, consideration and possible action on the appointment of Chief Appraiser, and terms of appointment.


After further discussion, it was decided to take no action on the candidates for Chief Appraiser in this meeting, and plan for it being on the 12/16/2021 regular meeting agenda. Mr. Miller was asked to provide the Board with the appropriate verbiage for the motion to appoint the selected candidate.

6. Adjournment.

There being no further business, the meeting was adjourned at 12:40 p.m.

Examined and approved this 20th day of January, 2022.


Accepted: Chairman


Accepted: Secretary


Accepted: Vice-Chairman