



Mark W. Price
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MINUTES OF MEETING
15 July 2021
BRAZOS CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS

1. Declaration of Quorum and Call to Order

Bill Lero as Chairman, having determined that a quorum was present, called the meeting to order at 8:33 a.m. on Thursday 15 July 2021 at the Brazos County Tax Office located at 4151 County Park Ct., Bryan, Texas 77802.

Members Present: Bill Lero (Chairman), John Flynn, Tim Jones, Kyle DeWitt, Kristy Roe, Ron Kaiser, and Jason Bienski.

Members Absent: J. J. Ruffino

BCAD Staff: Mark Price, Dana Horton and Debbie Lockledge

BCAD Staff Absent: n/a

Guests: Jon Miller as BCAD legal counsel.

2. Acknowledgement of Visitors and Hear Citizen Comments.

None.

3. Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.

None.

4. Consent Agenda.

The following items, being on the consent agenda, were considered:

- a. **Approval of cash disbursements for June 2021.**
- b. **BCAD financial account review.**
- c. **Board of Director minutes for previous meeting(s).**

Mr. DeWitt moved to approve the consent agenda; Mr. Jones seconded the motion. The motion passed unanimously.

5. Executive Session

The Brazos Central Appraisal District determined that it is reasonable and necessary to go into an Executive Session. The Board took a recess from the regular session at 8:36 a.m., and Mr. Lero announced that the Board of Directors would move into Executive Session at 8:38 a.m. to discuss the following matters:

- a. **Consultation with BCAD's legal counsel regarding legal matters or pending and/or contemplated litigation or settlement offers – Texas Government Code Section 551.071.**
- b. **Deliberation regarding personnel matters relating to the appointment and employment of the chief appraiser – Texas Government Code Section 551.074.**
- c. **Action, if any, on the Executive Session.**
The Executive Session concluded at 9:04 a.m. and Mr. Lero reconvened into regular session at 9:05 a.m.

6. Discussion, consideration and possible action on:

The Board asked to consider the items under agenda item 6 in an order other than that reflected on the agenda.

b. Proposed Settlement of Pending Litigation.

Mr. Miller gave a brief overview of the settlement offer for Cause No. 20-002366-CV-361. He noted that it was realized this month that this settlement had not yet been presented to the Board for approval.

Mr. Lero read the value the Board would consider at the recommendation of BCAD staff and legal counsel, and asked that anyone who wanted to pull the settlement for further discussion should do so.

Cause No. 20-002366-CV-361.

Year	PID	2020 Agreed Value	Difference
2020	18724	\$1,500,000	\$106,204

Motion to approve this settlement offer as presented was made by Mr. Jones, and seconded by Mr. DeWitt. The motion received unanimous approval.

a. Depository Bid Proposals.

The following banks submitted bids to serve as Brazos CAD's banking services provider:

- 1. Brenham National Bank
- 2. First Financial Bank
- 3. Frost Bank (sent electronically)
- 4. American Momentum Bank
- 5. Extraco

It was noted that BCAD's current depository contract is with Extraco. Mr. Price asked the Board for a brief Board meeting specifically to address this selection when they are ready to make a decision.

Preliminary 2022 Brazos Central Appraisal District Operating Budget.

Mr. Price presented this agenda item, noting that he and Ms. Horton don't have any changes to propose at this time. He added that he and Ms. Horton have met with the County, which they do every year. He went on to give a brief description of the cities' procedures for approving their budget. No action was taken at this time.

c. Amendment to the Contract with Capitol Appraisal Group, Inc.

Mr. Price presented this agenda item, discussing the increases Capital Appraisal Group is asking for and the reason(s) for each increase as outlined in their letter to Brazos CAD. The Board indicated they have no desire to amend the current contract. Mr. Price suggested tabling this to give Mr. Miller additional time to review it. No action was taken at this time.

d. Resolution 21-001 adopting the 2021 Brazos CAD Investment Policy.

Mr. Price noted that this is reviewed and voted on every year by the Board. After further discussions, Mr. DeWitt made the motion to approve Resolution 21-001, thereby adopting the 2021 Brazos CAD Investment Policy; Mr. Flynn seconded the motion. The motion received unanimous approval.

7. Chief Appraiser's Update.

Mr. Price provided the Chief Appraiser's Update, including an overview of the ARB's activities.

8. Other Business & Future Agenda Items – no action to be taken.

Dr. Kaiser spoke briefly on the efforts of the Search Committee in their search for a Chief Appraiser, noting that they are planning to place a job posting for the Chief Appraiser in the electronic newsletters for TAAD, IAAO and other similar organizations.

9. Consideration and action for date, please, time and agenda for the next Board meeting.

It was determined that the next regular Board meeting will be Thursday 19 August 2021 at 8:30 a.m. at Brazos CAD. Mr. Jones noted that he will be out and unavailable to attend the August regular meeting.

10. Adjournment.

There being no further business, the meeting was adjourned at 9:28 a.m.

Examined and approved this 19th day of August, 2021.



Accepted: Chairman

not present
Accepted: Secretary



Accepted: Vice-Chairman