



Mark W. Price
Chief Appraiser
Telephone: (979) 774-4100
Facsimile: (979) 774-4196

MINUTES OF MEETING -- *Revised*
20 August 2020
BRAZOS CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS

1. **Declaration of Quorum and Call to Order**

Bill Lero as Chairman, having determined that a quorum was present, called the meeting to order at 8:30 a.m. on Thursday 20 August 2020 at 4051 Pendleton Dr., Bryan, Texas. A verbal roll call was taken to establish the following:

Members Present: Bill Lero (Chairman), Kyle DeWitt, Tim Jones, Kristy Roe; Russ Ford. *John Flynn and *Jason Bienski joined the meeting after call to order, at 8:39 a.m.

Members Absent: Ron Kaiser

BCAD Staff: Mark Price, *Dana Horton, Debbie Lockledge

BCAD Staff Absent: n/a

Guests: n/a

* = present via videoconference or teleconference call.

2. **Acknowledgement of visitors and hear citizen comments.**

Per instructions on the agenda, comments were to be sent to Ms. Lockledge by e-mail; no comments were received for this meeting. Mr. Lero acknowledged everyone who was in attendance, as noted above.

3. **Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.**

None.

4. **Consent Agenda.**

The following items, being on the consent agenda, were considered:

- a. Approval of cash disbursements for July 2020.
- b. BCAD financial account review.
- c. Board of Director minutes for previous meeting(s).

Mr. Jones moved to approve the consent agenda; Mr. DeWitt seconded the motion. The motion passed unanimously.

5. Executive Session

The Brazos Central Appraisal District has determined it necessary to go into Executive Session, pursuant to Sect. 551.074 of the Texas Government Code, to discuss personnel matters. The Board agreed to delay this agenda item and complete other business first, and will then return to this Executive Session. The meeting remained in regular session at this time.

6. Discussion, consideration and possible action on:

a. Preliminary 2021 Brazos Central Appraisal District Operating Budget.

Mr. Price noted that there have been no changes made to the budget at this time. There were no questions and no new business to consider regarding this agenda item at this time.

b. Resolution 20-003 Reappointing Dr. W. Shawn Ramsey to the Agricultural Advisory Board.

Mr. Price presented, noting that the Agricultural Advisory Board is required by the Texas Property Tax Code. Dr. Ramsey currently serves as Chair of the Ag Board. Mr. DeWitt moved to approve Dr. Ramsey's reappointment; Mr. Ford seconded the motion. The motion passed unanimously.

c. Appraisal Review Board / Certification Report.

Ms. Horton prepared the ARB statistics for 2020 which was provided to the Board. She included the 2019 statistics as a comparison. Also included was a breakdown of those statistics by entity. Mr. Price noted that BCAD still has 1,418 protests to work through, and discussed the limitations regarding the numbers of people who can be in the building at any one time due to social distancing, and how that has slowed the process considerably.

Return to Executive Session (Agenda Item #5)

The Board agreed to return to agenda item #5 and took a brief recess at 8:45 a.m.

- a.** At 8:46 a.m. the Board returned to this agenda item and convened into Executive Session pursuant to Sect. 551.074 of the Texas Government Code, to discuss personnel matters. Mr. Lero convened the meeting in Executive Session for discussion regarding the Chief Appraiser annual performance review and contract provisions. Following those discussions, Mr. Lero closed the Executive Session and then recessed the regular session of this meeting at 8:56 a.m.

b. Action, if any, on the Executive Session.

The Regular Meeting reconvened at 9:00 a.m. Following those discussions pursuant to Sect. 551.074 of the Texas Government Code to discuss the Chief Appraiser's annual performance review and contract provisions, the Board was very complimentary of Mr. Price's performance particularly with the COVID-19 pandemic. Mr. Lero noted the Board is extremely pleased with how that situation was handled, keeping BCAD running very efficiently in spite of the constant changes imposed on BCAD operations. Mr. Jones made the motion to extend Mr. Price's contract for 1 year at the same level of compensation as presently exists; the motion was seconded by Mr. Flynn. The motion passed unanimously.

7. **Chief Appraiser's Update on CAD activities, attendance at meetings and events, and information on upcoming activities, meetings, and events.**

Mr. Price noted that BCAD is wrapping up the last of the appeals, and noted that typically appraisers are out in the field at this point but that has been delayed. He added that the ARB has done incredible work, meeting far more often than they usually do and putting themselves at the same exposure risk as all BCAD employees.

8. **Consideration of other business and future agenda items.**

Mr. Ford informed the Board that he will be the Republican candidate for County Commissioner, precinct 2. Because of that, he will be resigning his position on the Board

Ms. Horton noted that she was still working remotely and the Board noted their support of her need to continue doing so.

9. **Consideration and action for date, place, time and agenda for next meeting.**

The next regular meeting was set for Thursday 10 September 2020 at 8:30 a.m. Mr. Price reminded the Board that the BCAD 2021 Operating Budget will be approved at this meeting, so it is imperative that a quorum be present.

10. **Adjournment.**

There being no further business, the meeting was adjourned at 9:09 a.m.

Examined and approved as revised this 19th day of November 2020.



Accepted: Chairman



Accepted: Secretary



Accepted: Vice-Chairman