



Mark W. Price  
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**MINUTES OF MEETING**  
**10 September 2020**  
BRAZOS CENTRAL APPRAISAL DISTRICT  
BOARD OF DIRECTORS

**1. Declaration of Quorum and Call to Order**

Bill Lero as Chairman, having determined that a quorum was present, called the meeting to order at 8:30 a.m. on Thursday 10 September 2020 at 4051 Pendleton Dr., Bryan, Texas. A verbal roll call was taken to establish the following:

Members Present: Bill Lero (Chairman), Kyle DeWitt, \*Jason Bienski, \*Tim Jones, \*John Flynn; \*Kristy Roe joined the meeting after call to order, at 8:42 a.m.).

Members Absent: Ron Kaiser, Russ Ford

BCAD Staff: Mark Price, \*Dana Horton, Debbie Lockledge

BCAD Staff Absent: n/a

Guests: \*Jon Miller as BCAD legal counsel.

\* = present via videoconference or teleconference call.

**2. Acknowledgement of visitors and hear citizen comments.**

Per instructions on the agenda, comments were to be sent to Ms. Lockledge by e-mail; no comments were received for this meeting. Mr. Lero acknowledged Jon Miller's presence as BCAD legal counsel, and identified everyone who was in attendance, as noted above.

**3. Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.**

None.

**4. Public Hearing to present the Brazos Central Appraisal District's 2021-2022 Reappraisal Plan.**

The meeting went into Public Hearing at 8:35 a.m. to present the Brazos Central Appraisal District's 2021-2022 Reappraisal Plan. There were no members of the public who attended this public hearing. The public hearing was closed at 8:39 a.m. and the meeting was opened back up in regular session.

5. **Public Hearing to present the Brazos Central Appraisal District's 2021 Operating Budget.**

The meeting went into Public Hearing at 8:40 a.m. to present the Brazos Central Appraisal District's 2021 Operating Budget. There were no members of the public who attended this public hearing. The public hearing was closed at 8:43 a.m. and the meeting was opened back up in regular session.

6. **Consent Agenda.**

The following items, being on the consent agenda, were considered:

- a. **Approval of cash disbursements for August 2020.**
- b. **BCAD financial account review.**
- c. **Board of Director minutes for previous meeting(s).**

Mr. Bienski moved to approve the consent agenda; Mr. DeWitt seconded the motion. The motion passed unanimously.

7. **Discussion, consideration and possible action on:**

a. **Resolution 20-004 adopting the 2021 Brazos Central Appraisal District Operating Budget.**

Mr. Price noted that there have been no adjustments or changes to any proposals in the preliminary budget. There were no questions and no new business to consider regarding this agenda item at this time. Mr. DeWitt moved to approve the 2021 Operating Budget as submitted; Mr. Flynn seconded the motion. The motion passed unanimously.

b. **Resolution 20-005 adopting the 2021-2022 Brazos Central Reappraisal Plan.**

There were no questions and no new business to consider regarding this agenda item at this time. Mr. Bienski moved to approve the 2021-2022 Reappraisal Plan as submitted; Mr. Flynn seconded the motion. The motion passed unanimously.

c. **2020 Appraisal Review Board Report as presented by the ARB Chairman.**

Mr. Price asked that this agenda item be moved to a later meeting. The Board concurred.

8. **Chief Appraiser's Update on CAD activities, attendance at meetings and events, and information on upcoming activities, meetings, and events.**

Mr. Price noted that 1 person on the BCAD staff has been in contact with someone who has tested positive for COVID-19, and that person has been quarantined. BCAD's hours of operation remain the same, and the lobby remains closed to the public. At this time, most business is being done online, by telephone and by using the drop box for documents that is by the BCAD front doors.

8. **Consideration of other business and future agenda items.**

There was no additional business at this time.

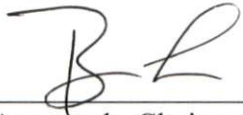
9. **Consideration and action for date, place, time and agenda for next meeting.**

Ms. Horton reminded everyone that The Board will be swearing in J. J. Ruffino at our next meeting, who will replace Russ Ford. The next regular meeting was set for Thursday 15 October 2020 at 8:30 a.m.

**10. Adjournment.**

There being no further business, the meeting was adjourned at 8:58 a.m.

Examined and approved this 15<sup>th</sup> day of October 2020.



Accepted: Chairman



Accepted: Secretary

  
Accepted: Vice-Chairman