



Mark W. Price
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MINUTES OF MEETING
16 April 2020
BRAZOS CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS

1. Declaration of Quorum and Call to Order

Bill Lero as Chairman, having determined that a quorum was present, called the meeting to order at 8:31 a.m. on Thursday 16 April 2020 at 4051 Pendleton Dr., Bryan, Texas. A verbal roll call was taken to establish the following:

Members Present: Bill Lero (Chairman), *Kyle DeWitt, *Jason Bienski, *John Flynn, *Russ Ford, *Tim Jones, *Ron Kaiser and *Kristy Roe.

Members Absent: n/a

BCAD Staff: Mark Price, Dana Horton, Debbie Lockledge

BCAD Staff Absent: n/a

Guests: *Jon Miller as BCAD legal counsel.

* = present via teleconference call.

2. Acknowledgement of visitors and hear citizen comments.

Per instructions on the agenda, comments were to be sent to Ms. Lockledge. She noted that no comments had been received. Mr. Lero acknowledged Mr. Jon Miller as BCAD legal counsel, and identified everyone who was present.

3. Recognition of affidavits (if any) filed in response to State law on disclosure of conflict of interest.

None.

4. Consent Agenda.

The following items, being on the consent agenda, were considered:

- a. Approval of cash disbursements for March 2020.
- b. BCAD financial account review.

c. Board of Director minutes for previous meeting(s).

Mr. Flynn moved to approve the consent agenda; Dr. Kaiser seconded the motion. The motion passed unanimously.

5. Convene into Executive Session pursuant to sec. 551 of the Texas Government Code.

a. Under Section 551.071 regarding consultation with an attorney on pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board.

The Board went into Executive Session at 8:45 a.m.

b. Action, if any, on the Executive Session.

No action was taken on the Executive Session. The Executive Session was closed and the meeting reopened in Regular Session at 9:01 a.m. All members of the Board were still in attendance, as well as Jon Miller, Mark Price, Dana Horton and Debbie Lockledge.

6. Discussion, consideration and possible action on:

a. Proposed Settlement of Pending Litigation.

1. Cause No. 19-002702-CV-361.

Tax Year 2019	PID 302933	\$1,450,000
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2. Cause No. 19-002729-CV-85

Tax Year 2019	PID 347943	\$2,900.000
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3. Cause No. 19-003432-CV-272.

Tax Year 2019	PID 300913	\$3,400,000
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4. Cause No. 19-002700-CV-361.

Tax Year 2019	PID 23520	\$3,181,300
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**5. Cause No. 18-002291-CV-85;
Cause No. 19-002507-CV-85.**

Tax Year 2018	PID 363797	\$37,000,000
Tax Year 2019	PID 363797	\$33,000,000

Mr. Miller noted that these settlement offers could be voted on collectively with one motion. After further discussion, Mr. Bienski made the motion to approve all settlement offers as presented; Mr. Ford seconded the motion. There were no votes against these settlement proposals, and the motion passed unanimously.

7. **Preliminary Discussion regarding the Homestead Project.**

Mr. Price recommended delaying this project due to COVID-19, and reconsider it next year. The Board concurred.

8. **Chief Appraiser Update on Appraisal District activities, attendance at meetings and events, information on upcoming activities, meetings and events.**

Mr. Price noted that the Notices of Appraised Value are at the printer and are scheduled to be sent out on 5/21/2020. Every effort has been made to make people aware that BCAD is required to value property as of January 1. Any effect that COVID-19 may have had on property values will be reflected in the 2021 values. At this time half of the BCAD staff are working from home. The plan is to start calling people as soon as protests start arriving to do as much by telephone as possible. Mr. Price is keeping the taxing entities informed as new information is received.

Mr. Price added that tempered glass barriers for each station in the front office area will be installed by Acme Glass in the near future. He also noted that with the purchase of refurbished laptop computers, more staff can work from home. Mr. Price spoke with Judge Peters to update him on what BCAD is doing to maintain a safe environment as an essential service. Judge Peters recognized BCAD as an essential service and was in approval of the efforts and procedures that have been put in place.

8. **Consideration of other business and future agenda items.**

Dr. Kaiser asked that Ms. Horton include a presentation on the process used to determine settlement offers for properties in litigation.

9. **Consideration and action for date, place, time and agenda for next meeting.**

The next regular meeting was set for Thursday 21 May 2020 at 8:30 a.m.

10. **Adjournment.**

There being no further business, the meeting was adjourned at 9:16 a.m.

Examined and approved this 21st day of May 2020.



Accepted: Chairman



Accepted: Secretary



Accepted: Vice-Chairman