



Mark W. Price
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MINUTES of EMERGENCY MEETING
19 March 2020
BRAZOS CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS

1. Call to Order

Bill Lero as Chairman, having determined that a quorum was present, called the emergency meeting to order at 8:30 a.m. on Thursday 19 March 2020 at 4051 Pendleton Dr., Bryan, Texas.

Members Present: Bill Lero (Chairman), Kyle DeWitt, John Flynn, Russ Ford, Ron Kaiser and Kristy Roe.

Members Absent: Jason Bienski, Tim Jones

BCAD Staff: Mark Price, Debbie Lockledge

BCAD Staff Absent: Dana Horton

Guests: Jon Miller

2. Discussion and possible action regarding district operations responding to the emergency created by the coronavirus outbreak, and as further described in the state of disaster declaration by the Governor of the State of Texas on 13 March 2020.

Mr. Price reminded the Board that this is a single issue meeting; therefore, there can be no deviation from the subject at hand. He proceeded to provide a recap of how this has progressed since the disaster declaration of 3/13/2020, and options that are being proposed to the Governor by TAAD. As of 10:00 a.m. on 3/18/2020 the BCAD doors have been closed to the public, which does not stop the District in their preparation for sending out notices of appraised value. However, decisions must be made at the state level regarding how protests will be handled first, particularly since rolling values forward from 2019 is one option being considered.

Additional discussion followed about the effects school and daycare closures are having on staff with young children. Mr. Price noted that it is his plan at this time to continue paying the staff for the hours they are scheduled to work, in accordance with the approved 2020 BCAD budget. He is looking at options for having some staff remote in and work from home where possible, and what additional equipment may have to be purchased to make that a possibility.

Mr. Price reviewed the possible solution he has found for meeting by teleconferencing, and is in discussion with BCAD's legal counsel on the use of this. At the time of this meeting, the Governor of Texas had not made any operational changes for how appraisal districts should proceed. Various options were discussed for handling not only Board meetings but also protests, informals and other aspects of the upcoming protest season.


Mr. Lero noted that the situation is fluid and the Board is available when needed to meet in emergency session. After further discussions, it was determined that next week's meeting will remain on the schedule unless notified otherwise. It is hoped that BCAD will have some distance technology in place for this meeting so the meeting can be held by teleconference.


The Board did not go into Executive Session during this meeting.


3. Adjournment.

There being no further business, the meeting was adjourned at 9:22 a.m.

Examined and approved this 21st day of March 2020.


Accepted: Chairman


Accepted: Secretary


Accepted: Vice-Chairman